



# NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Government of India Enterprise)

## M.P. ZONAL OFFICE

Flat No. DK-1/19, DanishKunj, Kolar Road, Bhopal, M.P.-462042

Website: [www.npcc.gov.in](http://www.npcc.gov.in)

Advt. No. MPZO/ADV/2022-23/151

Dated: 28.12.2022

### WALK-IN INTERVIEW

NPCC Limited, a Schedule 'B' Premier Public Sector Enterprise is engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of Industrial Infrastructure, Thermal, Hydroelectric, Tunneling, Railway, Highways, Surface Transport, Townships, Buildings, Dams, Weir, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lighting works etc.

NPCC is in urgent need of 01 (One) no. of Assistant (office Support) - Finance (UR-01) and Assistant (office Support) - HR (UR-01) on contract basis for a period of one year for official works at Bhopal office and 04 Nos of Site Engineers (Civil) (UR-02, OBC-01, SC/ST-01) for period of One year for various construction works and locations in Madhya Pradesh under M.P. Zone, Bhopal.

Zonal Manager, NPCC Limited, Flat No. DK-1/19, Danish Kunj, Kolar Road, Bhopal, M.P.-462042

Eligibility criteria & other details are tabulated below:-

SI No	Name of Post	Consolidated Emoluments	Minimum Education Qualification	Post Qualification Experience
1	Assistant (office support)-Finance	Rs 20,250/- per month.	Bachelor in Commerce from Recognized University/institute (Regular Course) Recognized by UGC/AICTE	NIL.
2	Assistant (office support)- HR	Rs 20,250/- per month.	Graduate (Regular Course )in any discipline with Typing speed on computer of 50 W.P.M.	NIL.
3	Site Engineer (civil)	Rs 33,750/- per month	Bachelor in Engineering from Recognized University/institute (Regular Course) Recognized by UGC/AICTE	NIL.

**Allowances for above post:** The Employer's contribution towards Provident Fund @12% & Medical Allowance of Rs. 1250/- per month would be paid by the Company.

#### **NOTE:**

- I. Upper age is 40 years for all the posts as on 31.12.2022.
- II. Reservation and Relaxation of SC/ST/OBC Ex-Servicemen/PWD as per extent Govt., orders.
- III. The candidates will be posted at M.P. Zonal office, Bhopal in M.P. as per the requirement.
- IV. Interested and eligible candidates may appear on 13.01.2023 & 14.01.2023 along with original & attested copies of documents in support of eligibility criteria with detailed.
- V. The walk-in- interview will be held on **13.01.2023 for Assistant (office support)-Finance, HR & for Site Engineers (Civil) on 14.01.2023** from 9:00 AM onwards at NPCC Limited, DK-1/19, DanishKunj, Kolar Road, Bhopal, M.P.-462042.

- VI. Entry of the candidates will be permitted up to 1:30 PM candidates coming after 1:30 PM for the walk-in-interview will not be permitted.
- VII. Any corrigendum/Addendum/errata in respect of the above advertisement shall be made available only on our official website [www.npcc.gov.in](http://www.npcc.gov.in) . No further press advertisement will be given. Hence prospective applicants are advised to visit NPCC website regularly for the above purpose.

**General Conditions:**

1. Mere submission of application will not entitle right for claiming Appointment.
2. All qualifications should be from Indian Universities or Institutes recognized by appropriate statutory authorities.
3. Candidates belonging to SC/ST/OBC/PWD categories are required to submit copies of Caste Certificate/Disability Certificate issued by the Competent Authority in the prescribed format at the time of interview.
4. The candidates must furnish an OBC certificate (clearly mentioning as belonging to non-creamy layer) as per the format prescribed by the Government of India not older than six months as on **31.12.2022** from the Competent Authority, at the time of interview.
5. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, candidature/appointment will be considered as revoked/terminated at any stage of recruitment process or after recruitment or after joining, without any reference given to the candidate.
6. All correspondence to the candidates will be made via e-mail id provided by the candidate in the application form. No other mode of communication will be adopted.
7. Canvassing in any form will disqualify the candidature.
8. All candidates are requested to go through the detailed advertisement carefully to clear all doubts/queries.
9. Candidates selected for interview have to produce their original documents at the time of interview.
10. Numbers of Posts indicated here are tentative and may be increased/decreased at the time of selection.
11. Management will take the further process of screening on the merit etc. of the candidates.
12. Candidates vaccinated with both the doses of COVID-19 will only be allowed to enter in the NPCC premises and will be required to produce the certificate in support.

**ZONAL MANAGER**



11. Academic/Professional Qualifications:

S.No.	Name of Examination	Year of Passing	University / Board	Subjects	Marks obtained	% of marks

12. Highest qualification in Hindi: \_\_\_\_\_

13. Training received if any \_\_\_\_\_

14. Experience (Please give details thereof, use separate sheet if required)

Name of Organization	Post Held	From	To	Job Description

15. Correspondence Address:

PIN	Phone No.:

16. Permanent Home Address:

PIN	Phone No.:

17. PAN No.:

18. Aadhar Card No.:

19. Guardian/Emergency Contact No.:

20. Contact Mobile No.:

21. Valid E-Mail ID:

22. Passport No.: \_\_\_\_\_ Valid up to \_\_\_\_\_

23. Any other information:

**Note:** Information must be filled against each column clearly. In case incomplete application, the same will not be considered.

I solemnly declare that the above information is true / correct and I understand that in the event of the information found to be incorrect after my appointment, I shall be liable to be dismissed from service.

**Date:**

**Signature**